

# Centra College

## 2025 Annual Security Report



**Published in compliance with the Jeanne Clery Disclosure of Campus Security Policy  
and Campus Crime Statistics Act**



**CENTRA**  
College

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## Introduction

Centra College prepares this report in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. The Clery Act and the United States Department of Education's regulations require Title IV participating institutions to publish an annual security report containing safety and security-related policy statements and crime statistics and distribute it to all current students and employees. Institutions must also inform prospective students and employees about the availability of the report. This report is prepared in cooperation with the local law enforcement agencies surrounding our campus.

This annual report includes statistics from the previous three years of reported criminal activity, arrests, and disciplinary referrals for incidents that occurred on campus here at Centra College.

The college campus is defined as Centra College, 905 Lakeside Drive, Suite A, and the parking area in front of the College and Central Virginia Center for Simulation and Virtual Learning.

This report also includes Centra College policies for campus safety, crime prevention, reporting crimes, drug and alcohol awareness, and other useful information.

Each year, an email notification is made to all enrolled students, faculty, and staff with the direct URL address for accessing this report. The report can also be found on Centra College's website at [Consumer Information | Centra Health](#). Comparison to national statistics can be made by going to the U.S. Department of Education's website at <http://ope.ed.gov/Security.asp>.

Copies of the report are available upon request. Please contact the Financial Aid Office at the college.



## Crime Statistics

We report crime statistics for the three most recent calendar years for each of the following crimes that occurred on or within Centra College's campus that were reported to a local police agency or campus security authority:

- Criminal Offenses
  - Criminal homicide: murder and non-negligent manslaughter, manslaughter by negligence
  - Sexual assault: rape, fondling, incest, statutory rape
  - Robbery
  - Aggravated assault
  - Burglary
  - Motor vehicle theft
  - Arson
- Hate Crimes (any of the above-mentioned offenses, and any incidents of)
  - Larceny-theft
  - Simple assault
  - Intimidation
  - Destruction/damage/vandalism of property
- VAWA Offenses
  - Domestic violence
  - Dating violence
  - Stalking
- Arrests and Referrals for Disciplinary Action
  - Weapons law violations
  - Drug abuse violations
  - Liquor law violations



## Centra College's 2025 Crime Statistics

<b>Criminal Offenses — On Campus</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Rape	0	0	0
d. Fondling	0	0	0
e. Incest	0	0	0
f. Statutory rape	0	0	0
g. Robbery	0	0	0
h. Aggravated assault	0	0	0
i. Burglary	0	0	0
j. Motor vehicle theft	0	0	0
k. Arson	0	0	0
<b>Criminal Offenses — Public Property</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Rape	0	0	0
d. Fondling	0	0	0
e. Incest	0	0	0
f. Statutory rape	0	0	0
g. Robbery	0	0	0
h. Aggravated assault	0	0	0
i. Burglary	0	0	0
j. Motor vehicle theft	0	0	0
k. Arson	0	0	0
<b>Hate Crimes — On Campus</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Rape	0	0	0
d. Fondling	0	0	0
e. Incest	0	0	0
f. Statutory rape	0	0	0
g. Robbery	0	0	0
h. Aggravated assault	0	0	0
i. Burglary	0	0	0
j. Motor vehicle theft	0	0	0
k. Arson	0	0	0
l. Simple assault	0	0	0
m. Larceny-theft	0	0	0
n. Intimidation	0	0	0
o. Destruction/damage/ vandalism of property	0	0	0



<b>Hate Crimes — Public Property</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Rape	0	0	0
d. Fondling	0	0	0
e. Incest	0	0	0
f. Statutory rape	0	0	0
g. Robbery	0	0	0
h. Aggravated assault	0	0	0
i. Burglary	0	0	0
j. Motor vehicle theft	0	0	0
k. Arson	0	0	0
l. Simple assault	0	0	0
m. Larceny-theft	0	0	0
n. Intimidation	0	0	0
o. Destruction/damage/ vandalism of property	0	0	0
<b>VAWA Offenses — On Campus</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
a. Domestic violence	0	0	0
b. Dating violence	0	0	0
c. Stalking	0	0	0
<b>VAWA Offenses — Public Property</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
a. Domestic violence	0	0	0
b. Dating violence	0	0	0
c. Stalking	0	0	0
<b>Arrests — On Campus</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
a. Weapons: carrying, possessing, etc.	0	0	0
b. Drug abuse violations	0	0	0
c. Liquor law violations	0	0	0
<b>Arrests — Public Property</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
a. Weapons: carrying, possessing, etc.	0	0	0
b. Drug abuse violations	0	0	0
c. Liquor law violations	0	0	0
<b>Disciplinary Actions — On Campus</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
a. Weapons: carrying, possessing, etc.	0	0	0
b. Drug abuse violations	0	0	0
c. Liquor law violations	0	0	0
<b>Disciplinary Actions — Public Property</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
a. Weapons: carrying, possessing, etc.	0	0	0
b. Drug abuse violations	0	0	0
c. Liquor law violations	0	0	0
<b>Unfounded Crimes</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
a. Total unfounded crimes	0	0	0



## Reporting Crimes and Emergencies

Centra College encourages accurate and prompt reporting of all crimes to the campus police and the appropriate police agencies, when the victim elects to, or is unable to, make such a report. Any report of a crime or an emergency may be reported to the Lynchburg Police Department by calling 911. Centra Security Officers can be contacted at (434) 200-3255.

To report any Title IX violations, please email [sara.turpel@centracollege.edu](mailto:sara.turpel@centracollege.edu) or call 434-200-7033 or 434-200-7614 to be connected to our Title IX Coordinator, Sara Turpel.

Title IX Coordinator at Centra College:

- A. If an act of sexual violence occurs on Centra College campus, the information must be reported to the Title IX coordinator as soon as possible.
  - A review committee will be developed within 72 hours of notification of the alleged act of sexual violence including the Title IX coordinator, a representative of law enforcement, and a student affairs representative.
  - The purpose of the review committee is to determine whether to disclose the reported information to protect the health and safety of the victim or other individuals.
- B. If a felony criminal sexual assault occurs on Centra College campus, Centra Public Safety and/or Lynchburg Police Department must notify the local attorney for the Commonwealth within 48 hours of the start of the investigation.

## Timely Warnings

In the event a situation arises that, in the judgment of the College Administration, constitutes an ongoing or continuing threat, a “timely warning” will be issued. The warning may be issued through mass communication through the college’s Alert Messaging System to students, faculty, and staff; notices posted on the college website; flyers posted on bulletin boards; or announcements made in class. Anyone with information warranting a timely warning should report the circumstances to the College Administration by phone at (434) 200-3070 or to hospital security at (434) 200-3255 or Lynchburg Police Department by calling 911.



## Emergency Notification

An emergency notification will be distributed when there is a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on the campus. The college is committed to immediate notification of emergencies. Decision-making during an emergency will be based on the community's safety. When there is a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on the campus, the college will issue an emergency notification with the approval of the College Administration. Centra College will without delay and taking into account the safety of the community determine the appropriate nature and content of the notification and initiate its emergency communications protocol. Exceptions may apply if, in the professional judgment of responsible authorities, notification would compromise efforts to assist victims or to respond to the emergency. Emergency notifications will be delivered in a manner determined to have the ability to most effectively reach those facing the threat. Possible communication methods may include the college's Alert Messaging System, social media accounts managed by the College, the College website, and email. In addition, school closings and delays due to inclement weather will be reported on [WSET's Closings site](#).

## Daily Crime Log

The Centra Public Safety Department maintains the daily crime log. The crime log is available for public inspection upon request.

## Security and Access

Students must enter Centra College through the main entrance. Students are required to use their student identification badge when entering through the lobby. The fire exits are not to be used except in the event of a fire or a fire drill. Any security considerations due to maintenance of the campus facility will be communicated.

## Campus Law Enforcement

The Centra Public Safety Department makes rounds through Centra College's campus and cooperates with local, state, and Federal law enforcement agencies when violations occur. Centra Public Safety has the authority and jurisdiction to make arrests. There is currently no agreement for the investigation of alleged criminal offenses between the college and local law enforcement agencies.

## Voluntary Confidential Reporting Procedures

If a student is the victim of a crime and does not want to pursue action within the College's system or the criminal justice system, the student may still want to consider making a confidential report.

- With the victim's permission, Centra's Public Safety Department can file a report on the details of the incident without revealing the victim's identity.
- The purpose of a confidential report is to comply with the victim's wish to keep the matter confidential while taking steps to ensure the future safety of the student and others.
- Reports filed in this manner are only counted and disclosed in the annual crime statistics for the institution.

Victims of a crime are encouraged to seek counsel through Centra's pastoral office and Employee Assistance Program (EAP). These counselors, if and when they deem it appropriate, are encouraged to inform the persons they are counseling of the procedures to report crimes on a voluntary, confidential basis for inclusion in the annual disclosure of crime statistics.

## Programs, Prevention, and Guidelines

Entering students at Centra College attend an orientation and are informed during orientation about policies and procedures including information to assist them in being responsible members of the College.

### Program

All new students and employees at Centra College will also receive a Campus Safety and Sexual Assault Computer-Based Learning (CBL) module that must be completed before the start of classes for students or during the onboarding process for employees. The CBL is provided annually to all current students and employees on Moodle. Centra College also annually campaigns to promote awareness through Moodle and email.

The CBL includes Centra College's statement prohibiting Title IX and Clery Act crimes, definitions of crimes and consent, safe and positive options (including bystander intervention), risk reduction, ongoing prevention and awareness, the importance of preserving evidence, the availability of counseling services,



reporting crimes, and disciplinary action and procedures. Students and employees are encouraged to be responsible for their own security and the security of others.

In Centra College's Student Handbook, the following prevention strategies are also listed to help educate students:

## Prevention

### ***Personal Safety:***

- Walk or jog with a friend, not alone
- Avoid isolated areas
- Know your limits on dates and communicate them to your partner
- Know your limits with alcohol and do not accept drinks from others
- Walk to car with keys in hand

### ***Protection from Date Rape Drugs:***

- Never leave your drink unattended. Date rape drugs are colorless and odorless and can be slipped into any type of beverage
- Do not accept drinks from anyone but a bartender or server
- Try to attend bars or parties with a group of friends, arranging beforehand to watch each other's drinks
- If you think your drink has been tampered with, seek medical attention immediately and request the hospital conduct toxicology testing

### ***Campus Safety:***

- Tell a friend where you are going and when you will return
- Carry a whistle or noise maker; do not be afraid to scream if you need help
- Be aware of your surroundings



- Report suspicious people to the administration, faculty, or staff
- Notify the College administration, faculty or staff if you see someone in Centra College Building who does not belong
- Do not loiter in parking lots after campus building is closed
- Report lost or stolen badges immediately
- Secure badges at all times

***Protecting your property:***

- Keep your vehicle locked when it is parked and when you drive
- Consider installing anti-theft or alarm devices on your vehicle
- Do not leave textbooks, purses, book bags, or laptop computers unattended

## **Guidelines**

Guidelines or suggestions to follow a rape, sexual assault, domestic or dating violence, or stalking incident:

- Get to a safe place as soon as you can
- Try to preserve all physical evidence – do not wash, use the toilet, or change clothing if you can avoid it. If you do change clothes, put all clothing you were wearing at the time of the attack in a paper, not plastic, bag
- Get medical attention as soon as possible to make sure you are physically well and to collect important evidence in the event you may later wish to take legal action
- Contact Centra Security Department or Lynchburg Police Department. If needed, the College will assist the victim in contacting the appropriate authorities
- Talk with faculty, staff, and/or administration, who will maintain confidentiality, help explain your options, give you information, and provide emotional support.
- Contact someone you trust to be with you and support you



It is important to seek immediate and follow-up medical attention for several reasons; first, to assess and treat any physical injuries you may have sustained; second, to determine the risk of sexually transmitted diseases or pregnancy and take preventive measures; and third, to gather evidence that could aid criminal prosecution. Physical evidence should be collected immediately, ideally within the first 24 hours.

Victims of a crime have the right to decline to report; however, Centra College encourages victims to consider [Voluntary Confidential Reporting Procedures](#).

Once the Title IX Coordinator is made aware of a report, the Title IX Coordinator will contact the victim or respondent in a reasonably prompt manner to offer supportive services and to engage in an interactive process to discern what measures may be appropriate and available.

Supportive measures are non-disciplinary, non-punitive, individualized services offered as appropriate, as reasonably available, and without fee or charge.

Supportive Measures may include any or all of the following:

- Counseling
- Extensions of deadlines or other course-related adjustments
- Modification of work or class schedules
- Mutual restrictions on contact between the parties
- Leaves of absence
- Other similar measures

In certain specific circumstances, a Supportive Measure may include a one-way no-contact order. For example, if the no-contact order is designed to help enforce a restraining order, preliminary injunction, or other order of protection issued by a court, or if a one-way no-contact order does not unreasonably burden the other party.

Victims will be provided a written explanation of the student's or employee's rights and options, written notification about assistance and supportive measures (protective measures), existing counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid, and other services.



# Disciplinary Procedures and Confidentiality

## Disciplinary Procedures

The College Administration is responsible for disciplinary procedures following a report of rape, sexual assault, domestic or dating violence, or stalking incident. The administration involved in the investigation and disciplinary proceedings receives training annually. Both accuser and accused are entitled to have an advisor present at all hearings and proceedings. Both parties receive a prompt, fair, and impartial investigation and resolution under the evidentiary standard of preponderance of the evidence (i.e., more likely than not that the alleged conduct occurred). Both parties shall be informed in writing of the outcome of any disciplinary hearing, appeal process, extension of timeframes for good cause, any change to the results, and when such results become final. Possible sanctions for being found responsible include but are not limited to, expulsion, suspension, probation, counseling, and other sanctions as deemed appropriate.

## Confidentiality

The Title IX regulations, at 34 C.F.R. § 106.71(a), state the general rule that a recipient must keep confidential the identity of any person who has reported sexual harassment, or who has been reported to be a perpetrator of sexual harassment.

As defined in the Violence Against Women Act of 1994, 42 U.S.C 13925(a)(20), publicly available recordkeeping will not include personally identifying information about the victim or confidential accommodations or protective measures provided to the victim, to the extent that maintaining such confidentiality would not impair the ability of the school to provide accommodations or protective measures.

Information disclosed by a person, verbally or in writing, will be maintained confidentially to the extent allowable by law. Disclosed information will not be disclosed to anyone outside the appropriate authorities provided in this presentation and Centra College procedures without the person's consent. Consent may not be required, however, in situations involving suspected child or adult abuse or neglect, court orders or subpoenas, or danger to self or others. In addition, some private/non-confidential information must be disclosed. As an example, reports of sexual misconduct must be shared with appropriate administrators and the Title IX Coordinator so that the college can take necessary action to ensure the safety of the college community.



## Non-campus Locations of Student Organizations

There is no policy concerning off-campus student organizations. This college is not aware of its existence and does not recognize any off-campus organizations.

## Drugs and Alcohol

Centra Hospitals, Centra College, and the Student Government Association are opposed to student use of alcoholic beverages and/or unauthorized drugs on campus or hospital premises and enforce State underage drinking laws. Evidence of impairment or having alcohol or unauthorized drugs on campus or hospital premises will be reported to the Student Health Nurse and the Academic Director or Dean and may result in suspension or dismissal from the college. Should a student's conduct cause the impression that they are under the influence of alcohol or drugs, they shall be so advised, and Centra College reserves the right to require breath, blood, and/or urine samples from the student.

The unauthorized use, possession, distribution, or sale of drugs are serious offenses under both Federal and State law. The College upholds these laws and will not interfere with the legal prosecution of any member of the College community who violates them. The College is also supportive of considerable medical evidence that the use of drugs, except under medical supervision, may induce physical and emotional dependence, and that such use may be dangerously harmful to the user as well as seriously jeopardizing performance in the College environment. The College will not tolerate the possession, sale, or use of narcotics and hallucinogenic drugs, including marijuana, or other controlled drugs or specific substances used for their drugging effects except when prescribed by a physician and assures violators of this policy that they will face appropriate disciplinary action which may include suspension or dismissal from the College.

### ***Federal Rules and Regulations***

Each individual must be aware of the Federal Rules and Regulations associated with the illegal possession of a controlled substance.

Federal Penalties and Sanctions for illegal possession of a controlled substance as well as a listing of Controlled Substances - Uses and Effects follow:

### **Federal Penalties and Sanctions for Illegal Possession of a Controlled Substance.**

**21 U.S.C. 844(a)**



1st Conviction: Up to 1 year imprisonment and fined at least \$1,000, or both.

After 1 prior drug conviction: At least 15 days in prison, not to exceed 2 years and fined at least \$2,500 or both.

After 2 or more prior drug convictions: At least 90 days in prison, not to exceed 3 years and fined at least \$5,000.

Special sentencing provisions for possession of crack cocaine: Mandatory at least 5 years in prison, not to exceed 20 years and fined at least \$1,000 if:

- a) 1st conviction and the amount of crack possessed exceeds five (5) grams.
- b) 2nd crack conviction and the amount of crack possessed exceeds three (3) grams.
- c) 3rd or subsequent crack conviction and the amount of crack possessed exceeds one (1) gram.

**21 U.S.C. 853 (a)(2) and 881 (a)(7)**

Forfeiture of personal and real property used to possess or to facilitate possession of a controlled substance if that offense is punishable by more than 1 year imprisonment (see special sentencing provisions re: crack).

**21 U.S.C. 881 (a)(4)**

Forfeiture of vehicles, boats, aircraft, or any other conveyance used to transport or conceal a controlled substance.

**21 U.S.C. 862 (a), (b)**

Denial of Federal benefits, such as student loans, grants, contracts, and professional and commercial licenses, up to 1 year for first offense, up to 5 years for second and subsequent offenses.

**18 U.S.C. 922(g)**

Ineligible to receive or purchase a firearm.

***Miscellaneous***

Revocation of certain Federal licenses and benefits, e.g., pilot licenses, public housing tenancy, etc., are vested within the authorities of individual Federal agencies.

**Note:** These are only Federal penalties and sanctions. Additional state and local penalties and sanctions may apply.

Retrieved from: <https://www.dea.gov/drug-information> Additional Federal trafficking penalties may be viewed at: <https://www.dea.gov/drug-information>

According to Virginia Code 4.1-305, the laws of Virginia prohibit persons under the age of 21 years to consume, possess or purchase or attempt to consume, possess or purchase alcoholic beverages. The penalty for violation of this code is a mandatory minimum fine of \$500 or performance of 50 hours of community service, and suspension of driver's license for not less than six months or more than one year. For a list of commonly abused drugs, visit NIDA at [www.drugabuse.gov](http://www.drugabuse.gov)

### ***Alcohol Abuse***

Alcohol abuse differs from alcoholism in that it does not include an extremely strong craving for alcohol, loss of control over drinking, or physical dependence. Alcohol abuse is defined as a pattern of drinking that result in one or more of the following situations within a 12- month period:

- Failure to fulfill major work, school, or home responsibilities;
- Drinking in situations that are physically dangerous, such as while driving a car or operating machinery;
- Having recurring alcohol-related legal problems, such as being arrested for driving under the influence of alcohol or for physically hurting someone while drunk; and
- Continued drinking despite having ongoing relationship problems that are caused or worsened by the drinking.

Although alcohol abuse is basically different from alcoholism, many effects of alcohol abuse are also experienced by alcoholics.

### ***What are the Signs of a Problem?***

How can you tell whether you may have a drinking problem? Answering the following four questions can help you find out:

- Have you ever felt you should cut down on your drinking?
- Have people annoyed you by criticizing your drinking?



- Have you ever felt bad or guilty about your drinking?
- Have you ever had a drink first thing in the morning (as an “eye opener”) to steady your nerves or get rid of a hangover?

One “yes” answer suggests a possible alcohol problem. If you answered “yes” to more than one question, it is highly likely that a problem exists. In either case, it is important that you see your doctor or other health care provider right away to discuss your answers to these questions. He or she can help you determine whether you have a drinking problem and, if so, recommend the best course of action.

Even if you answered “no” to all of the above questions, if you encounter drinking-related problems with your job, relationships, health, or the law, you should seek professional help. The effects of alcohol abuse can be extremely serious – even fatal – both to you and to others.

### ***Health Risks***

The health risks associated with the use of illicit drugs and the abuse of alcohol are many and varied. These substances can cause physiological as well as psychological changes in the individual who consumes them. Addiction is a disease process with physical, social, and emotional implications.

### ***Educational programs:***

Virginia ABC HEADS UP program: <https://www.abc.virginia.gov/education/programs/heads-up>

VA Department of Education: <https://www.doe.virginia.gov/programs-services/student-services/prevention-strategies-programs/alcohol-drug-tobacco-use>

### ***Counseling, Treatment, and Rehabilitation Programs:***

If you are struggling with alcohol or substance abuse and are seeking support, please see the available resources below:

<https://www.centrahealth.com/services/psychiatric-and-behavioral-health/addiction-and-recovery-cmg-addiction-treatment-services>

<http://www.collegedrinkingprevention.gov>

EAP (Employee Assistance Program) - As a Centra College student, you have free access to HealthWorks EAP through Centra Health. This program offers confidential, professional support to help with personal and emotional challenges.

Services Include:



- In-person, virtual, and phone sessions with licensed providers
- 24/7 “warm line” connecting you to on-call counselors
- Minimum of four sessions provided when appropriate for resolving concerns

Key Features:

- Completely confidential – your information is not shared
- Available throughout Central Virginia and beyond
- Personalized care plans tailored to your needs

This support is here to help you thrive personally—don’t hesitate to reach out when you need it. EAP can be reached at 434-200-6933. More information is available on their website:

<https://www.centrahealth.com/healthworks/eap>. Please ensure you let them know you are a Centra College student when contacting their office.

### ***Drug Screening***

#### **PN and ADN Admitted Students**

Accepted students will be required to complete a drug screen prior to initial enrollment. Centra College utilizes CastleBranch to assist students with meeting this requirement. All drug screens must be completed by the date provided with acceptance and enrollment information. If there is an extenuating circumstance that delays a drug screen, it must be discussed with and approved by the Academic Director prior to the due date.

Students who refuse to submit to a drug screen, or test positive for any illegal substance, will have their admission to the College rescinded.

For admitted PN and ADN students, CastleBranch will post results of the drug screen in the student’s CastleBranch account. If positive, a CastleBranch Medical Review Officer (MRO) may request additional information from the student. Those with positive results of prescription medication(s) must show proof of valid prescription(s) as requested by the CastleBranch MRO.

Students whose admission is rescinded based on their drug screen will be eligible to reapply for admission in a future semester. A new drug screen will be required if the student is readmitted.

#### **Nurse Aide Admitted Students**

Accepted students will be required to complete a drug screening through HealthWorks. Students who refuse to submit a drug screen, or test positive for any illegal substance will have their admission to the



college rescinded. Those with positive results of prescription medication(s) must show proof of valid prescription(s).

Students whose admission is rescinded based on their drug screen will be eligible to reapply for admission in a future semester. A new drug screen will be required if the student is readmitted.

## **Sexual Harassment, Sexual Assault, Domestic Violence, Dating Violence, & Stalking**

Title IX prohibits sexual harassment, including sexual assault, occurring in connection with any academic, extracurricular, or other college program, regardless of the location.

If an act of sexual violence occurs on Centra College campus, the information must be reported to the Title IX coordinator as soon as possible.

- A review committee will be developed within 72 hours of notification of the alleged act of sexual violence including the Title IX coordinator, a representative of law enforcement, and a student affairs representative.
- The purpose of the review committee is to determine whether to disclose the reported information to protect the health and safety of the victim or other individuals.

If a felony criminal sexual assault occurs on Centra College campus, Centra Security and/or Lynchburg Police Department must notify the local attorney for the Commonwealth within 48 hours of the start of the investigation.

See also [Programs, Prevention, and Guidelines](#) and [Disciplinary Procedures and Confidentiality](#) sections.

### ***Contacts***

The Sexual Assault Response Program (SARP)

**Sexual Assault Contact the 24-Hour Hotline at 888-947-7273**

**Domestic Violence Contact the 24-Hour Hotline at 888-528-1041**

Assistance is available to anyone who has experienced any type of sexual violence including rape, attempted rape, molestation, child sexual abuse, sexual harassment, stalking and relationship violence.

**SARP have two office locations**



- 1900 Tate Springs Road, Suite 8, Lynchburg, VA 24501
- 510 Patton Street, Room 308, Danville, VA to 24540
- Website: <https://www.ywcacva.org/>

### **Bedford Domestic Violence Services**

- 24-Hour Hotline at 540-587-0970
- The location of the BDVS is confidential.
- Website: <https://www.bedfordcountyva.gov/government/departments-offices-o-z/social-services/domestic-violence-services>

### **Protective Orders**

- Virginia's Judicial System:  
<https://www.vacourts.gov/courtadmin/aoc/djs/programs/afapo/home.html>

## **Sex Offender Registration**

Students are provided with access to the Virginia State Police website concerning registered sex offenders.

The Campus Sex Crimes Prevention Act is a federal law that provides the tracking of convicted, registered sex offenders that are enrolled, employed, or who volunteer at higher education institutions. It requires that sex offenders, who are already required to register in a state, provide notice of any enrollment, employment, and volunteerism at any and all higher education institutions within the state.

Also, all convicted sex offenders coming to or in Virginia, including students, are required to register with the local police department for inclusion in the Virginia Sex Offender Registry. This registry may be viewed locally at the Lynchburg Police Department or accessed directly online at <https://www.vspso.com/>.

## **Emergency Response & Evacuation**

Centra College will take all steps necessary to isolate and mitigate any emergency or dangerous situation that may affect the campus community. In the event of an emergency, the Lynchburg Police can be accessed by calling 911. The Dean or Academic Directors will proceed with mass notification via the college's Alert Messaging System and/or email notifications.



The college disseminates Emergency Action Plans to the campus community during orientation for new students and onboarding for new employees. Training is also available to current students and employees on Moodle. The goal of each action plan is to ensure the safety and welfare of the students, employees, and visitors. The college conducts at least one announced emergency preparedness exercise and drill annually to improve emergency management response, communication, and coordination efforts. Drills include fire and Lockdown - Active Shooter drills. Drills are scheduled and coordinated between Centra Facility Management, Emergency Management, Public Safety, and local police and fire authorities. All fire equipment on campus is inspected and maintained regularly to ensure it is in good working condition.

More information about the following policies and procedures can be found in Centra College's [Academic Catalog & Student Handbook](#).

## Inclement Weather

During inclement weather conditions please refer to the following television stations for notification about closings or delays:

- WSET (Channel 13)
- WSET Closings & Delays
- First Alert Closing and Cancellation System

The television station maintains an up-to-date list of closings and delays. Delays are also announced on the LMS and via the college's Messaging Alert System. Students are responsible for ensuring that Centra College has the most up-to-date contact information.

Impact of a Delay: Schedule changes will be broadcast on WSET – Channel 13, the college's Messaging Alert System notification will be sent and the online LMS platform will be updated to reflect the changes. Day clinical may be delayed or canceled and rescheduled at the discretion of the faculty. Evening clinicals and classes will be determined at a later time.

Impact of Classes: Cancelled Faculty has the option of posting assignments on the LMS to be completed at home to cover class material that was to be covered on the canceled day.



## Role in the Event of a Disaster

All students and employees are responsible for being familiar with the Emergency Operations Plan (EOP) as it relates to their duties and responsibilities. The EOP provides processes for implementing specific procedures in response to a variety of disasters

*Statement of purpose:* The EOP describes how the organization delineates the authorities, responsibilities, and procedures to be followed by staff, volunteers, and community organizations in effectively responding to an emergency situation either within the hospital or within the community, or at other Centra facilities. While being a complete and separate entity in itself, the EOP reflects the commitments made to, and given by, organizations in the community, and reflects the basic disaster planning concepts within the community.

*Scope:* This Emergency Operations Plan is applicable to both external and internal disasters. The Plan is not intended to deal specifically with every possible adverse situation; rather, it provides a basic set of guidelines to keep the hospitals and other Centra facilities functioning as smoothly as possible under all emergency circumstances while allowing flexibility in responding to a specific set of conditions. This plan is supplemented by individual departmental procedures that provide the specific actions to be taken by departmental personnel in responding to a disaster.

*Management responsibility:* The Chair of the Safety Committee is responsible for developing and directing the Emergency Operations Plan. Any recommendations regarding the content or format of the plan should be provided to the Safety Chairman at 434-200-3135. Emergency Preparedness management information and incidents are reported to the Safety Committee and included in the annual report to the governing body.

### Objectives:

- To attend promptly and effectively to all individuals requiring medical attention in an emergency situation.
- To protect the patients, visitors and staff from injury.
- To protect property, facilities and equipment.
- To attend promptly and effectively to all individuals requiring medical attention in an emergency situation.
- To protect the patients, visitors and staff from injury.
- To protect property, facilities and equipment.
- To correlate with the overall community disaster plan.
- To outline each department's responsibilities.
- Staff and hospital resource preparation for optimal performance.
- To satisfy all applicable regulatory requirements.



- To restore all services as quickly as possible.

Description of the plan:

The plan provides processes for implementing specific procedures in response to a variety of disasters.

Emergency procedures are in place for the following events:

- **CODE SIEGE** - Hostage
- **CODE ATLAS** - Help required for the restraint of patient, visitor, etc.
- **CODE SILVER** – Facility lockdown/Situation potentially involves an active shooter
- **CODE WHITE** - Severe weather, Tornado, hurricane
- **CODE ORANGE** –Hazardous material spill
- **CODE “MP”** - Missing person (patient)
- **CODE BLUE** - Resuscitation notification
- **PEDIATRIC CODE BLUE** – Pediatric resuscitation notification
- **CODE RED** – Fire
- **CODE ADAM** - Possible child abduction
- **CODE “D”**- External/Internal Disaster
- **CODE GRAY** - Bomb Threat
- **ALL CLEAR** – Clear the code

During emergency codes, common actions may be taken at Lynchburg General Hospital and Virginia Baptist Hospital. Lynchburg General Hospital and Virginia Baptist Hospital, dial 200-5911. Emergency announcements will be made three times over the public address system and will be repeated at intervals as necessary.

**Note:** Outlying facilities such as Bedford Memorial Hospital, Southside Community Hospital, Bridges Treatment Center, and the ambulatory care centers have internal protocols designed to provide proper announcements of all emergency codes.

Upon announcement of any code, each Department Director, or designee, will immediately take the steps outlined in their standard operating procedures to implement the Plan in their respective Department. Each Department Director, or designee, is responsible for providing periodic updates on staffing status to the Disaster Control Center.

**Note:** Any Code may be upgraded to a Code D if circumstances so dictate. The Administrator in Charge or Administrative Supervisor will be responsible for making that decision.

The plan provides for defining and, when appropriate, integrating the organization's role with community wide emergency preparedness efforts.



The Safety Officer for Centra is a member of the community disaster planning committee that meets regularly to coordinate and plan disaster drills for the Central Virginia region. These drills involve the emergency medical services for the city of Lynchburg and the counties of Bedford, Amherst and Campbell. All emergency medical service personnel from these localities participate in these drills on a regular basis. Other participants in these drills may also include the Lynchburg Amateur Radio Club (L.A.R.C.), Blue Ridge Emergency Medical Services (B.R.E.M.S.), Lynchburg City Fire Department, Lynchburg Police Department, and the Lynchburg Regional Airport.

Following the completion of the drills, Centra's representatives participate in a critique of the drills to identify areas of needed improvement. These critiques are shared with the Safety Committee. The Emergency Preparedness Plan is modified as required.

Depending on the circumstances of a Code D, the Lynchburg City Fire Department and/or Police Department may be called. The administrator in charge of the disaster will make that decision after carefully evaluating all aspects of the event.

Other emergency situations such as Code Blue, Code Atlas, etc. do not necessarily require assistance from outside resources, but the administrator in charge of the event will make that decision.

## Fire Plan

Fire prevention is the responsibility of all faculty, employees, students and visitors. Should anyone discover a fire hazard, or condition that may create a fire hazard, prompt action must be taken including notification to the Dean of Centra College.

### A. Response When Discovering a Fire (RACE):

- a. **RESCUE** – The person discovering the fire should attempt to rescue anyone in an immediate life-threatening situation without placing themselves at risk.
- b. **ALARM** – Pull the nearest fire alarm box. The fire alarm boxes are always located near emergency exits. Then immediately call 911 reporting the location of the fire as Centra College, Lakeside Drive. Call 434-200-5911 and announce code red.
- c. **CONTAIN** – Be certain to close all windows and doors in an attempt to contain the fire in a small area.
- d. **EXTINGUISH/EVACUATE** – Retrieve the nearest fire extinguisher and attempt to extinguish the fire. All building occupants not involved with trying to extinguish the fire should evacuate the building. If the person discovering the fire cannot successfully extinguish the fire then they should immediately evacuate the building with all other building occupants.

### B. Response When the Fire Alarm is Activated (person is not the one discovering the fire):

- a. All students should exit the building at the nearest emergency exit. Walk, do not run.



- b. Faculty members will check each classroom, lounge and office areas to be certain that no one is left inside the building. They will close all doors behind them.
  - c. Everyone should assemble in the front parking lot while awaiting further instructions from the Lynchburg Fire Department site commander. Be careful not to impede the fire department response.
  - d. The College Dean or Academic Directors will account for all faculty members and support employees. The faculty members will account for the presence and safety of all students.
  - e. Reentry to the building should only occur after receiving approval from the Lynchburg Fire Department site commander.
- C. Safe Operation of the Fire Extinguisher (PASS)
- a. **PULL** the pin
  - b. **AIM** the nozzle of the extinguisher at the base of the fire
  - c. **SQUEEZE** the fire extinguisher trigger
  - d. **SWEEP** the fire extinguisher from side to side
- D. Fire Drills – Fire Drills will be conducted once per semester.

Students assigned in clinical areas must abide by the Fire Plan of Centra Lynchburg General Hospital Virginia Baptist Hospital.

- A. IF YOU DISCOVER A FIRE IN THE CLINICAL SETTING
- a. Remove any patient in immediate life-threatening danger.
  - b. Pull the nearest fire alarm box.
  - c. Dial 200-5911 and give your name and the location of the fire.
  - d. Close doors and windows.
  - e. Fight fire.
  - f. Stand by.

**DO NOT SHOUT "FIRE," STAY CALM.**

**B. If you hear a Fire Alarm (Code Red)**

- g. Return to your section using the nearest stairwell. Since the fire brigade will respond to the fire via stairwells, you must remember to stay to the right and give way to the fire brigade as they pass. **DO NOT USE ELEVATORS.**
- h. Close doors and windows.
- i. Stand by.

**C. Oxygen Cut Off Procedure**

**Do not cut off oxygen valves unless instructed to do so by the Nursing Supervisor in charge.**



- D. Students in the cafeteria will immediately return to their assigned units if the code occurs in their assigned clinical area. If the student is not assigned to the clinical area to which the code is called, the student should remain in the cafeteria.
- E. Unassigned students in the cafeteria, library, etc., may remain there, but must abide by the same requirements as visitors; stay in rooms or waiting areas; and do not travel within the building until given further instructions.
- F. No telephones are to be used during Code Red.

## Code Silver Policy

**Scope:** This policy is applicable to all students, faculty and staff participating in activities at Centra College

**Purpose:** The purpose of this policy is to provide a quick response to an incident in the immediate vicinity or on the property of Centra College involving an active shooter, fugitive, or any other person who might represent a threat to the students, faculty or staff. The threat is considered serious enough to require a complete lockdown of the college to provide maximum safety to students, faculty, staff and others until the situation has been resolved. When an incident is occurring in the immediate vicinity or on the property of the hospital and is a serious threat to the safety of personnel, a Code Silver is initiated to lockdown the facility and to direct employees to seek safety.

**Definitions:**

1. **Dangerous Person:** An individual actively engaged in killing or attempting to kill or seriously harm people in a confined and populated area.
2. **Civil Disturbance-** Group acts of violence and disorder prejudicial to public law and order.
3. **Gang-related –** A group of adolescents, criminals, or hoodlums who band together for mutual protection and profit.

**Procedure:** Determine that a security threat involving a dangerous person or fugitive is actively underway in the immediate vicinity or on the property of the college. The security threat may be discovered by:

- Information received from the Lynchburg Police Department
- Reports received by hospital security personnel
- News Reports



- Other employees/students/volunteers

A. **External Lockdown Procedures:** This occurs when the threat is outside of the facility but in the vicinity.

1. Lock all outside doors.
2. All persons in the building must remain inside until the situation is cleared by Lynchburg Police Department or Centra Security.
3. Notify students via appropriate channels (see listed below) of threat warning students, faculty and staff not to enter premises until the situation is cleared by Lynchburg Police Department or Centra Security.

B. **Internal Lockdown Procedures:** This occurs when the threat is inside of the facility.

1. Call 911; report situation
2. Notify students, faculty and staff via appropriate channels (see listed below) of a Code Silver or Dangerous Person
3. Decide whether to **Run, Hide or Fight (last resort)**. If evacuating the building leave all personal items behind.
4. All cell phones will be placed on silent mode. No one is to use a cell phone for calls (only texts) until all is secure.
5. If police enter, **keep hands in plain view at all times**. Expect to be treated like a suspect.
6. Faculty members must provide an attendance roll and roster to the Director of the Simulation Center after the all clear to ensure everyone is accounted for.

**Run:**

- a. Keep hands raised and visible.
- b. Keep others from entering area.
- c. Don't point, scream or yell.
- d. Follow law enforcement instructions.
- e. Don't make sudden movements toward officers.



- f. Move a safe distance from the facility.
- g. Report the incident by calling 911 and Centra security 200-3255.
- h. Do not re-enter the building.

**Hide:**

- a. Get out of the shooters view.
- b. Look for protection from gunfire.
- c. If possible, choose a place to hide that does not trap you.
- d. Hide behind large objects.
- e. Stay quiet, and silence phones.
- f. Stay in place until “All Clear” is given by law enforcement.
- g. Plan for fight.

**Fight:**

- a) Last resort action.
- b) Act as a team.
- c) Use improvised weapons.
- d) Disrupt and Incapacitate.
- e) Act aggressively.

C. Notifying learners: Students must be notified when an external or internal lockdown occurs. Follow the directions for each institution below. Only institutions whom are scheduled for activities within the facility during the day of the lockdown should be notified.

1. Centra College

- a. A Centra College employee will activate the college’s Messaging Alert System message to all students, faculty and staff (policy CENTRA COLLEGE 4.7).
- b. Call Centra Security at 200-3255.



- c. Page overhead announcement for Centra College and Virtual Learning Center:
- Selecting the Page button on the Alcatel Phone System on office phone.
  - Press #4.
  - State your announcement and repeat at least once.

## Missing Student Notification

Due to not having on-campus housing, Centra College does not have a missing student policy.



## Campus and Parking

(Clery geography)

905 Lakeside Drive, Suite A, Lynchburg, VA 24501

Centra College Campus and Parking is outlined in blue.



## Definitions

The definitions of these crimes are taken from the Federal Bureau of Investigation's (FBI's) Uniform Crime Reporting Handbook (UCR) as required by the Clery Act.

**Murder and Non-negligent Manslaughter** – The willful (non-negligent) killing of one human being by another.

**Negligent Manslaughter** – The killing of another person through gross negligence.

**Sexual Assault** – An offense that meets the definition of rape, fondling, incest, or statutory rape as used in the FBI's Uniform Crime Reporting (UCR) programs. Per the National Incident-Based Reporting Systems User Manual from the FBI UCR Programs, a sex offense is “any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent.”

**Rape** - The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

**Fondling** - The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

**Incest** – Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law;

**Statutory rape** – Sexual intercourse with a person who is under the statutory age of consent

**Dating violence** - Violence committed by a person - who is or has been in a social relationship of a romantic or intimate nature with the victim; **and** where the existence of such a relationship shall be on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the person involved in the relationship. For the purposes of this definition, dating violence includes but is not limited to, sexual or physical abuse or the threat of such abuse and does not include acts covered under the definition of domestic violence.

**Domestic violence** – A felony or misdemeanor crime of violence committed by; a current or former spouse or intimate partner of the victim; by a person with whom the victim shares a child in common; by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner; by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred, **or** by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of jurisdiction in which the crime of violence occurred.

**Stalking** - Engaging in a course of conduct directed at a specific person that would cause a reasonable person to – fear for a person's safety or the safety of others; or suffer substantial emotional distress. For the purposes of this definition, course of conduct means two or more acts, including, but not limited to, acts which the stalker directly, indirectly, or through third parties, by any action, method, device, or means



follows, monitors, observes, surveils, threatens, or communicates to or about, a person, or interferes with a person's property; reasonable person means a reasonable person under similar circumstances and with similar identities to the victim; and substantial emotional distress means significant mental suffering or anguish that may but does not necessarily, require medical or other professional treatment or counseling.

**Robbery** - The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

**Aggravated Assault** – An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault is usually accompanied by the use of a weapon or by means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could and probably would result in serious personal injury if the crime were successfully completed. Aggravated assault includes poisoning (date rape drug, etc.)

**Burglary** – The unlawful entry of a structure to commit a felony or a theft. For reporting purposes, this definition includes unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

**Motor Vehicle Theft** – The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft in all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned-including joyriding.)

**Arson** – Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

**Hate Crimes** – Any crime that manifests evidence that the victim was intentionally selected because of actual or perceived bias against race; gender; gender identity, religion; sexual orientation; ethnicity, national origin, or disability. This includes murder and nonnegligent manslaughter, negligent manslaughter, sex offenses, robbery, aggravated assault, burglary, motor vehicle theft, arson, and also larceny-theft, simple assault, intimidation, and destruction/damage/vandalism of property.

#### **Bias**

**Race:** A preformed negative attitude toward a group of persons who possess common physical characteristics such as the color of skin, eyes, and/or hair, facial features genetically transmitted which distinguish them as a distinct division of humankind,

**Gender:** A preformed negative opinion or attitude toward a group of persons because those persons are either male or female. (Gender bias is a Clery Act-specific term that is not found in the FBI's Hate Crime Data Collection Guidelines).

**Gender identity:** A preformed negative opinion or attitude toward a group of persons because those persons are of or relating to a person who identifies as a different gender from their gender as assigned at birth.



**Religion:** A preformed negative opinion or attitude toward a group of persons who share the same religious beliefs regarding the origin and purpose of the universe and the existence or nonexistence of a supreme being.

**Sexual orientation:** A preformed negative opinion or attitude toward a group of persons based on their sexual attraction toward, and responsiveness to, members of their own sex or members of the opposite sex.

**Ethnicity:** A preformed negative opinion or attitude toward a group of persons of the same race who share common or similar traits, languages, customs, and traditions.

**National origin:** A preformed negative opinion or attitude toward a group of persons of the same national origin.

**Disability:** A preformed negative opinion or attitude toward a group of persons based on their physical or mental impairment/challenges whether such disability is temporary or permanent, congenital or acquired by heredity, accident, injury, advanced age, or illness.

**Simple Assault** – An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness. **(Currently, this crime category only applies to hate crimes.)**

**Larceny-Theft** - The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another. Attempted larcenies are included. **(Currently, this crime category only applies to hate crimes.)**

**Destruction/Damage/Vandalism of property-** To willfully or maliciously destroy, damage, deface or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it. **(Currently, this crime category only applies to hate crimes.)**

**Intimidation** - To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack. **(Currently, this crime category only applies to hate crimes.)**

The Clery Act also requires disclosure of statistics for liquor law violations, drug law violations, and weapons possession. Reports of these violations are made differently, and reflect the total number of individuals arrested or referred for campus disciplinary action, rather than the total number of incidents.

### Arrests

**Liquor Law Violation** – The violation of state or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, or use of alcoholic beverages, not including driving under the influence and drunkenness.

**Drug Law Violation** – The violations of laws prohibiting the production, distribution, and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use. The unlawful cultivation, manufacture, distribution, sale, purchase, use possession, transportation, or importation of any



controlled drug or narcotic substance. Arrests for violations of state and local laws, specifically those relating to unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs.

**Weapon Law Violation** – The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives incendiary devices, or other deadly weapons

#### **Referrals**

**Disciplinary Referrals** –The referral of any person to any campus official who initiates a disciplinary action of which a record is kept and which may result in the imposition of a sanction.

**Liquor Law Violation** – The violation of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing, or possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still, furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; or any attempts to commit any of the foregoing violations. **Note: this list does not include public drunkenness and driving under the influence.**

**Drug Law Violation** – Violations of State and local laws related to the possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include; opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone(s)); and dangerous non-narcotic drugs (barbiturates, Benzedrine).

**Weapon Law Violation** – The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices, or other deadly weapons. This classification encompasses weapons offenses that are regulatory in nature. Included in this classification is the manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; using, manufacturing, etc., of silencers; furnishing deadly weapons to minors; aliens possessing deadly weapons; and attempts to commit any of the above.

These offenses must be reported according to their occurrence in the following Clery locations, or geographic categories:

**Campus** – (i) any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls; and (ii) any building or property that is within or reasonably contiguous to the area identified in paragraph (i) of this definition, that is owned by the institution but controlled by another person, is frequently used by students and supports institutional purposes (such as a food or other retail vendor).

**Non-Campus/ Affiliated** – (i) Any building or property owned or controlled by a student organization that is officially recognized by the institution; or (ii) any building or property owned or controlled by an institution that is used in direct support of, or in relation to the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.



**Public Property** – "public property" is defined by the Clery Act regulations as all public property including thoroughfares, streets, sidewalks, and parking facilities that is within the campus, or immediately adjacent to and accessible from the campus. Include the sidewalk across the street from your campus, but do not include public property beyond the sidewalk.